Tasking Memorandum No. 98-179
Memorandum For Cdrs DCMDs, DCMC CAOS
Subject: Impromptu On-time Delivery Rate Query
Date: 29 May 1998
Suspense Date: On going
Target Audience: District Process Champions, Contract Administration Office (CAO) Commanders, Industrial Specialists (1Ss), Administrative Contracting Officers (ACOs), and Quality Assurance Specialists (QASs).

Requirement(s):
● Data extracted by a newly developed Impromptu query shall be used to populate the FY 98 performance task 1.3.1 (on time deliveries) and needs to be reported at Monthly Management Reviews (MMRs) beginning in June 1998. The query, titled "on_time.imr" has been forwarded to District Performance Improvement Officers (PIO)s for immediate distribution to all CAO PIOs.

. The query will allow for consistent reporting and shall provide useful benchmark information. In addition the data will be a valid and reliable indicator of progress made towards increasing on time deliveries.

. To allow time for processing of DD 250 information, the query should be run on the tenth day of each month when determining on-time rates for the previous reporting period.

. To run the report, first determine the location of the "on_time.irm". If the location is not known contact your local PIO and/or SDW POC. Choose the Cognos|Impromptu icons, and then select the "on_time.imr" file. Log on to the SDW_OLAP catalog (a SDW access code is needed) and simply select the organization for which the report is desired and the report period. Allow approximately 90 minutes for the query to run.

. DCMDI CAOS not having access to MOCAS, should rely on their traditional methods of obtaining on-time delivery data.

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